

Arvon Township School Board

Meeting Minutes

December 13, 2023

Pledge of Allegiance

Meeting called to order at 4:30 p.m. by President DeLine.

Roll Call: Present M. DeLine, K. Wiseman, K. Laramore, Absent L. Griffith, N. Wahmhoff

School Personnel: K. Waara, T. Hollon

Visitors: None

Motion to approve the agenda and minutes from November 8, 2023 by K. Laramore and 2nd by K. Wiseman.

Financial report given by T. Hollon. Total Liabilities and Equity equals \$432,277.68.

Lead teacher report given by K. Waara. Working with the state to try to get documentation in so we can get categorical funding for rural schools. The lunch program will be up and running for the new year. The health department has visited the school to follow up with inspection items and licensing.

Correspondence: None

Old Business: Accept annual financial report for year ended June 30, 2023 by Hungerford Nichols.

They recommend the district should implement financial controls that include timely and consistent account reconciliations. Motion to accept the report and recommendations by K. Laramore, 2nd by K. Wiseman, AIF.

Update on school Meal Program, P, Martinez taking test to be food safe certified.

Follow up on gas tax reimbursement for school van. Decision to follow best practices of other area schools. Trading post will remove tax before sending future bills. AIF

New Business: Motion to approve Debbie Sheldon as a part-time temporary financial assistant by K. Wiseman, and by K. Laramore. AIF

Motion to accept the resignation of Julie Moylan as part-time at risk teacher by K. Wiseman, 2nd by K. Laramore. AIF

Motion to accept the resignation of K. Wiseman, board member, and post for new person to complete his term. By K. Laramore, 2nd by M. DeLine. Posting the position until January 8, 2024.

Winter garaging of the van by K. Wiseman, 2nd by K. Laramore.

School cleaning during winter break no more than 8 hours. hiring P. Dove . Motion by K. Laramore, 2nd by K. Wiseman. AIF

Next meeting date set for January 9, 2024 at 4:30 p.m.

Motion to adjourn at 5:12 by K. Wiseman, 2nd by K. Laramore.

A handwritten signature in blue ink, appearing to read "Linda Griffith", is written over a horizontal line.

Linda Griffith, Acting Secretary for K. Wiseman